
CIVIL LITIGATION LAWYER & MARKETING COORDINATOR

KEY LEGAL PRACTICE CONTRIBUTIONS

- ✓ Currently managing a developing personal injury department; focusing on motor vehicle accidents and slip & fall injuries. Familiarity with product liability, insurance defense, employment law and contract civil litigation.

- ✓ Largest single client settlement: Rear-ending accident were front passenger client was injured (no pre-existings, fibromyalgia and marked psychological impairment), but husband driver and 2-year old back seat passenger daughter remained unharmed.
 - Tort Claim: \$110,000 at mediation;
 - Partial AB Settlement: \$120,000 partial settlement with IRB paid to date from 2014 stoppage (including post-104), medicals paid to date, interest, some aggravated damages (pre-2016 AB dispute via Superior Court)
 - Accident Benefits remains payable, continuous and ongoing with successful argument for single marked impairment and approved first stage CAT assessment.

- ✓ Successfully argued motions, advocated in examination for discovery for both plaintiff and defendant, settled matters at mediation as well as informal settlement negotiations.

- ✓ Experienced in improving office and marketing operations through technology-based solutions: web design, automated document drafting, cloud-based storage and redundancy, online branding and marketing.

- ✓ Led legal department for contracts administration and provided high level support to Managing Director; contributed to/enhanced the QA system, as required while working to company procedures and processes.

- ✓ Previously led Accident Benefits ("AB") department as a paralegal with carriage of 100+ files and achieved a combined settlement total of \$567,689+ for Non-Cat. & MIG claims in less than a year. Continued settlement during articling and expanded settlement of files in Tort as well as AB totaling \$230,696+ combined.

EMPLOYMENT HISTORY SUMMARY

LAWYER - PI DEPT. MANAGER	Joshua David & Associates (Mississauga, ON, Canada)	Dec. 2018 - Present
LAWYER	Siganporia Law Firm (Toronto, ON, Canada)	Sept. 2018 – Dec. 2018
STUDENT-AT-LAW	Siganporia Law Firm (Toronto ON, Canada)	June 2017 – Sept. 2018
CONTRACT ADMINISTRATOR	Omnii Consulting Engineers (Milton QLD, Australia)	May 2016 – Dec. 2016
MARKETING COORDINATOR	East Coast Lawyers (Robina QLD, Australia)	June 2014 – Dec. 2015
PARALEGAL	Siganporia Law Firm (Toronto ON, Canada)	June 2012 – Feb. 2016
LEGAL ASSISTANT	Bell Temple LLP (Toronto, ON, Canada)	Jan. 2011 – Nov. 2011
FOOD & BEV. SUPERVISOR	Credit Valley G&C Club (Mississauga, ON, Canada)	April 2004 – Nov. 2011
BANQUET CAPTAIN		
ASSIST. BANQUET CAPTAIN		
INTERNSHIPS	Skapinker & Shapiro LLP (Toronto, ON, Canada)	July 2008 – Sept. 2008
	Rosenblatt Associates (Toronto, ON, Canada)	July 2007 – Nov. 2007
	Henshell Law Office (Burlington, ON, Canada)	April 2007 – Sept. 2007

EDUCATION SUMMARY

Call to the Ontario Bar

September 28, 2018

MSc of Enterprise Risk Management	Boston University (Boston MA, United States)	in progress
Professional Legal Training Diploma	Bond University (Gold Coast QLD, Australia)	2017
Juris Doctor of Law	Bond University (Gold Coast QLD, Australia)	2015
Honors Bachelor of Arts - Leadership	Wilfrid Laurier Univ. (Brantford, ON)	2013
College Diploma - Court & Tribunal Agent	Sheridan College (Brampton, ON)	2010

OTHER KEY CONTRIBUTIONS

- ✓ Designed and delivered marketing materials including expressions of interest, consultant submissions and proposals, leading to the acquisition of key project engagements.

- ✓ Assisted with website development for company online presence strategy, including web design and web copy.

- ✓ Took charge of social media marketing via Facebook, Pinterest and Google+, leading to significantly noticeable increase in traffic to the law firm web page; Initialized cold-calling and networking opportunities to achieve branding results such as becoming a legal article contributor to Ontario Trial Lawyers' Association, and Motorbike Writers.

- ✓ Made significant efforts in SEO organic results, as well as web copy for PPC advertising, resulting in top 5 search engine rankings that established beneficial leads and new clients; liaised with marketing and SEO service provider to optimize marketing efforts and minimize costs.

- PROFESSIONAL LEGAL SKILLS SUMMARY -

<u>AREAS OF LAW</u>	<u>LAW OFFICE ADMINISTRATION</u>												
<ul style="list-style-type: none"> ✓ Ontario Personal Injury (six years - Plaintiff & Defence) ✓ Australian Construction Contracts (one year) ✓ Criminal Law – Summary Convictions (one year) ✓ Family Law (college internship) ✓ Real Estate (college internship) ✓ Immigration (college internship) ✓ Debtor Law (college internship) 	<ul style="list-style-type: none"> ✓ Legal Case Research & Summaries ✓ Superior Court Filing & Process Serving ✓ Initial Client Intake/Interviews ✓ Drafting Client Letters, Legal Opinions & Client Reports ✓ Maintaining Databases and File Management System ✓ Managing Lawyer Calendar and Scheduling ✓ Medical File Review & Summaries 												
<h4 style="text-align: center; margin: 0;"><u>ADVOCACY IN SUPERIOR COURT</u></h4> <ul style="list-style-type: none"> ✓ Argued Civil Interlocutory Motions as Student-at-Law ✓ Led Tort Mediations as Student-at-Law ✓ Attended and Led Examination for Discovery ✓ Observed Dismissal Motions with Principal 	<h4 style="text-align: center; margin: 0;"><u>COURT & TRIBUNAL DOCUMENT DRAFTING</u></h4> <p>Including but not limited to:</p> <ul style="list-style-type: none"> ✓ Superior Court Pleadings, Affidavits & Documents ✓ Superior Court Mediation Briefs ✓ Superior Court Motions Materials ✓ Insurance OCF Forms ✓ FSCO/LAT Applications 												
<h4 style="text-align: center; margin: 0;"><u>ADVOCACY IN TRIBUNAL</u></h4> <ul style="list-style-type: none"> ✓ Advocated in Case Conferences (LAT) ✓ Advocated in Examination Under Oath (FSCO) ✓ Advocated in Pre-Arbitration (FSCO) ✓ Attending and Negotiating in Mediation (FSCO) 	<h4 style="text-align: center; margin: 0;"><u>LEGAL SOFTWARE</u></h4> <table border="0" style="width: 100%;"> <tr> <td>✓ ESILaw</td> <td>✓ PCLaw</td> <td>✓ Lighthouse</td> <td>✓ ACL</td> </tr> <tr> <td>✓ Teraview</td> <td>✓ Conveyancer</td> <td>✓ DivorceMate</td> <td>✓ Clio</td> </tr> <tr> <td>✓ FormToolPro</td> <td>✓ Primafact</td> <td>✓ Medchart</td> <td></td> </tr> </table>	✓ ESILaw	✓ PCLaw	✓ Lighthouse	✓ ACL	✓ Teraview	✓ Conveyancer	✓ DivorceMate	✓ Clio	✓ FormToolPro	✓ Primafact	✓ Medchart	
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VOLUNTEER & CHARITY WORK

ARTICLE BLOGGER	Ontario Trial Lawyers Association, Canada	2019
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- ✓ Regular Blogger for OTLA's website. Samples can be found at: <https://otlablog.com/author/kristoffer-diocampo/>

VOLUNTEER SHOPPER	The Compass Food Bank, Canada	2017
MARKET SUPERVISOR	The Compass Food Bank, Canada	2012

- ✓ Dedicated volunteer for The Compass Food Bank assisting clients with selecting healthy food choices and bringing dignity through the "shopping" experience unique to the Compass compared to the regular Mississauga Food Bank.
- ✓ Led as market supervisor with a team of 10+ staff on Fridays running the daily operation of the food bank and attending to spiritual and nutritional needs of between 70-130 clients.
- ✓ Led as market supervisor to maintain a professional relationship with clients and deal with difficult personal situations such as drug abuse, domestic abuse, poverty, mental illness, violent clients and depression.

GUEST LEGAL BLOGGER	Motorbike Writer Magazine, Australia	2015
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- ✓ Published articles on motorcyclist legal rights. Samples can be found at <https://motorbikewriter.com/?s=Kristoffer>

PRESIDENT	Bond University Judo Club, Australia	2015
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- ✓ Achieved 3rd Place in 90kg individual competition at 2016 Uni Games Australia.¹
- ✓ Became 2015 Queensland State Judo Champion in Cairns, Queensland Australia tournament.
- ✓ Achieved 2nd Place in team competition at 2014 Uni Games Australia.
- ✓ Used achievements to promote and receive additional funding for club, including new equipment & social funds.

RELIEF VOLUNTEER	Humanitarian Affairs UK, Philippines	2015
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Humanitarian Affairs UK organized a relief trip to Tacloban, Philippines to assist the victims of Typhoon Yolanda, which happened in 2013. Another powerful storm, Typhoon Ruby occurred during the end of 2014 and has impeded progress for rebuilding.

Our team was deployed to provide moral support by visiting schools and teaching English to children, as well as to lift spirits with the victims. We also fed over 2100 people through our feeding program in Barangay Caiibaan, as well as delivered over 120 bags of rice and small supplies to another northern Barangay.²

CORPORATE RELATIONS DIRECTOR	Bond University Asian Law Students' Society, Australia	2015
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- ✓ Mentioned by the Honorable Justice McMurdo during the 2015 Women in Law Dinner at Bond University.³
- ✓ Networked with law firms to achieve significant sponsorship and monetary funding for club activities.

¹Article can be reviewed at <https://sport.bond.edu.au/intl/news/48521/bond-triumphs-pool-2016-australian-university-games>

²Journeys of Love Article can be reviewed at https://issuu.com/humanitarianaffairs/docs/journey_of_love_-_tacloban_final_05

³Women in Law in Australia 2015 Speech can be reviewed at <http://classic.austlii.edu.au/au/journals/OldJSchol/2015/10.pdf>



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289-290-4380
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September 22, 2018

To Whom It May Concern:

Kristoffer Diocampo, a recently-called lawyer, has asked me to write a letter of recommendation on his behalf, and it is with much enthusiasm that I do so.

I have been a lawyer for over two decades, having been called to the Bar in 1995, and have practiced exclusively in the field of litigation for my entire career. For the past two years, I have worked as a mediator and have had conducted well over 100 mediations to date.

I recently had the pleasure of mediating a matter in which Mr. Diocampo acted as lead counsel. I was impressed with the way Mr. Diocampo conducted himself during the course of the mediation. His opening was concise and directed, and his advocacy on the part of his clients was impassioned while at the same time remaining courteous and professional. He demonstrated an impressive knowledge of the file, and was extremely effective throughout the negotiation process.

After the conclusion of the mediation, both I and opposing counsel (a senior partner at a leading Toronto firm) commented on Mr. Diocampo's advocacy, and agreed he demonstrated knowledge and abilities beyond his years and experience.

I have no doubt that Mr. Diocampo would make a valuable addition to any firm or organization he chooses to work with, and would not hesitate to recommend him. If you have any questions, I would be happy to discuss this further.

Yours very truly,

A handwritten signature in black ink, appearing to read "Gustavo Garrido", is written over a light gray rectangular background.

Gustavo Garrido
Mediator/Owner



08 March 2016

TO WHOM IT MAY CONCERN

Re: Kristoffer Diocampo

Kristoffer Diocampo was employed at East Coast Lawyers from 10 June 2014 until 23 December 2015. Kris was employed on a casual basis in the position of Marketing Coordinator.

Kris' primary responsibility was writing content, articles and blogs for our various websites. This content played an integral part in East Coast Lawyers gaining exposure in google listings and in turn generated many beneficial leads. Kris was consistently able to work and meet deadlines set by management and our SEO provider

Kris has a very good understanding and knowledge of search engine optimization (SEO). This knowledge and understanding enabled him to work closely with our online marketing and SEO service provider in ensuring that our online marketing was running efficiently and productively.

Kris was also responsible for managing and promoting our brand awareness through our Facebook Page. During this time Kris used his initiative and creativity to pitch a number of advertising campaigns which resulted in a noticeable increase in traffic to our page.

Kris is a very friendly and outgoing person who worked well within our team.

We wish Kris all the best in completing his studies and his future in Law.

Yours sincerely,
EAST COAST INJURY LAWYERS

Sean Delpopolo
Managing Director
Qld Law Society Accredited Specialist
Personal Injuries Law



your future protected

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